

**Constitution Working Group**  
**(Chairman – Councillor S Rackham)**  
**Work Programme 2021/22**

| <b>Item</b>   | <b>Timescale</b>                     | <b>Progress</b>  | <b>Officer / owner</b>   |
|---|--------------------------------------|--|--|
| (1) Constitution  | Ongoing                              | To consider the ongoing review of the Constitution to ensure alignment with the Council's management structure.  | N Boateng  |
| (2) Procurement Rules 2021  | 27 July 2021<br><br>2 September 2021 | To consider the new Procurement Rules (agreed by Cabinet Dec 2020); and<br><br>Continued from July 2021 meeting.   | J Warwick /<br>S McNamara  |
| (5) Statutory Statement of Accounts – change of delegated authority for approving         | 2 September 2021                     | Change of delegated authority for approving Statutory Statement of Accounts from Council to Audit & Governance Committee (Council (Minute no 27) recommendation made to Constitution Working Group at 29.07.21 meeting). | A Small / N Boateng  |
| (3) Article 4 – The Full Council Terms of Reference                                       | 5 October 2021                       | To review Article 4 – The Full Council Terms of Reference sub-paragraph 1 (c).   | N Boateng (report due)   |
| (4) Part 3 – Scheme of Delegation – Appendix 3 – Delegation to Officers from Full Council | 3 February 2022                      | To discuss the delegated powers in relation to Planning Officers.  | N Boateng (report due) (to incl. N Richardson, A Marx, G Courtney)   |
| (6) Joint Meeting of Development Management Chairmen and Vice-Chairmen                    | 3 February 2022                      | To reconsider the composition and function of the twice annual Joint Meeting of Development Management Chairmen and Vice-Chairmen (Minute no 4).   | Clr C C Pond (report due) (to incl. N Boateng, N Richardson, A Marx) |